



THOMAS MUNSON FOUNDATION SCHOLARSHIP FUND INTERNSHIP AWARD

INSTRUCTIONS TO INTERNSHIP APPLICANTS

General Information

The Thomas Munson Foundation Scholarship Fund (TMFSF) provides several types of scholarships, including a business or nonprofit internship of \$2,000.00 to help students pay for living expenses during an unpaid business or nonprofit internship related to their course of study. See full description of the internship award on page 8 below.

There is no fee to apply for an TMFSF internship.

To apply, you must be a citizen of the United States and must be able to trace your ancestry to Thomas Munson or another original settler of the colony at New Haven, Connecticut, in 1639. Information about documenting your descent and a complete list of the settlers is given below on pages 9-10.

As an applicant, you are solely responsible for ensuring that all application materials are postmarked or submitted electronically on or before the deadline as defined below. For electronic submissions, use our website, www.thomasmunson.org. For US Postal Service submissions, address your materials to:

Mr. Dave Weaver
2600 S. Henderson St. #306
Bloomington, IN 47401

Three internship awards are awarded each year. Submittal deadlines are:

- 1) December 1 for 1st Quarter (January 1 to March 31) internships;
- 2) March 1 for 2nd Quarter (April 1 to June 30) internships;
- 3) May 1 for 3rd Quarter (July 1 to September 30) internships; and
- 4) September 1 for 4th Quarter (October 1 to December 31) internships.

If you mail your application materials, bear in mind that delivery confirmation is not provided. For confirmation, use a U.S. Postal Service (USPS) delivery option that tracks your package. Be aware that FedEx and UPS do not deliver to USPS mailbox addresses. Everyone who submits materials electronically to our secure website receives an auto-reply confirmation by email.

Each applicant must ensure that all required academic institution documents and letters of recommendation are either postmarked or submitted electronically by the appropriate deadline. Be vigilant and insistent, and make timely inquiries with the school(s) and individuals from whom you request documents and letters so that they send the materials by the deadline.

Applicants may address questions about application instructions to the Scholarship Awards Chairperson, Mr. Dave Weaver, at tmfsfawards@thomasmunson.org.

Award notifications are made in a timely manner so you can prepare for your internship expenses as needed. If you are awarded a scholarship, our treasurer will verify your internship with the company or organization with which you will work. The award is sent to the applicant prior to beginning of the internship to assist with expenses as needed.

We welcome your application and will consider it carefully. Good luck!

To Assemble and Submit Your Application

- 1 Complete the Application that follows. All questions for “Personal Information”, “Family Information”, and “Business or Nonprofit Internship Opportunity” must be answered. Complete the appropriate section related to your current academic program. For example, if you are in undergraduate college, fill out only that section. High school and graduate school sections do not need to be completed. The two written essays must be completed. You must sign and date the Honor Pledge. “Sign” means actual written signature, scanned, and returned as a pdf, or an electronic signature inserted on the Honor Pledge. “Sign” does not mean simply typing your name on the line in the document.
- 2 The following documents must be (1) mailed directly by original sources, not the applicant, unless they are enclosed in a sealed and unopened envelope or (2) uploaded by original sources electronically at our website, www.thomasmunson.org. If your sources send materials electronically, the documents should be given a name that begins with your name, for example: **janemunson_transcript_fromellensmith.pdf** or **johnturner.letter.fromjanedoe.docx**. Provide your sources with your email address, so they can let you know they received an auto-reply confirming their electronic submission.
 - A copy of the internship acceptance letter from the company for which the applicant will work that delineates the dates for, position/title of, and duties/activities of the internship.
 - A signed letter of support for the internship from a school official (classroom teacher, counselor, faculty member, faculty advisor, or institution administrator). S/he must provide complete contact information.
 - An official copy of your current high school, college, or graduate school transcript.
 - Evidence of ancestry. If you are a descendant of Thomas Munson, apply for an RN number as directed on page 8. Descendants of other New Haven signers should follow the instructions on pages 8-9 for submitting evidence of ancestry.

- 3 Failure to follow the directions may result in your application being disqualified.
- 4 Print out the application. Legibly print or type all information. If submitting by U.S. Postal Service, purchase tracking if you want delivery confirmation. If submitting electronically, scan your completed application and upload it as a PDF on www.thomasmunson.org. All internship application materials must be postmarked by an appropriate deadline for the timing of internship, or submitted electronically by midnight EST on the deadline date; applications sent on or after the deadline date will not be considered.



THOMAS MUNSON FOUNDATION SCHOLARSHIP FUND
INTERNSHIP AWARDS

APPLICATION FORM

PERSONAL INFORMATION

Name _____ Date of Birth _____

Mailing Address _____

City _____ State _____ Zip _____ Applicant's phone _____

Applicant's email _____ U.S. Citizen? Yes ___ No ___

FAMILY INFORMATION

Name of Parent/Guardian #1 _____ Occupation _____

Name of Parent/Guardian #2 _____ Occupation _____

Your Munson clan name: _____

Your Munson RN number: _____

Your application will be disqualified if you attempt to use a family member's RN number or membership number from a Thomas Munson Foundation membership card. If you neither know your clan's name nor have an RN number, follow the directions on page 9, "Documenting Your Descent from a Signer of the 1639 New Haven Compact."

COMPLETE THE SECTIONS BELOW

Business or Nonprofit Internship Opportunity (for internship applicants)

Company/Organization Name and Location _____

Internship Dates _____

Description of Internship Duties/Activities _____

Paid Work Experience (all applicants)

If you are working now or have worked, what work did you do, where did you work, for how long did you work there, and how many hours a week did you work? _____

If applicable:

Graduate School (for college/university senior undergraduates and graduate students)

Graduate School & Department _____

Graduate Program Degree/Major _____

Current Year in Program _____ Anticipated Graduation Year _____

Current Graduate Program GPA _____

Academic Honors/Awards _____

Other Honors/Awards _____

Extracurricular Activities _____

Community Service Activities _____

If applicable:

College/University (for current undergraduate and graduate students)

Undergraduate school name _____

Current Year Level (e.g., sophomore) _____ Graduation Year _____

Current or Final GPA after graduation _____ Degree & Major _____

Academic Honors/Awards _____

Other Honors/Awards _____

Extracurricular Activities _____

Community Service Activities _____

If applicable:

High School (for applicants who have not entered college)

Name of High School _____ Graduation Year _____

Grade Point Average _____ SAT scores _____ or ACT scores _____

Academic Honors _____

Other Awards or Honors _____

Extracurricular Activities _____

Community Service Activities _____

Personal Statement

On a separate page, in 250 to 500 words describe your personal and educational goals and the reason(s) you believe a Thomas Munson Foundation internship will help you achieve your goals. Tell us about any special financial circumstances or other information we should consider when we review your application. Be sure to explain how the internship relates to your academic program.

Historical Context Question

On a separate page, in 250 to 500 words answer one of the following questions:

- What does it mean to you to be descended from an early settler of the New Haven Colony?
- What is the value of studying the history of the United States?
- Thomas Munson left the known world of England for a new life in what would become the United States. In what way have you taken a chance or tried something new to achieve a goal that is important to you?

**All applicants are required to agree to
and sign the following honor pledge:**

On my honor, I pledge that I have prepared this application myself and that the work I am submitting is original and my own. By submitting this application, I hereby agree to all terms and conditions applying to my potential scholarship, including reporting as required to maintain my continued eligibility.

Signature of Applicant Date

Business or Nonprofit Internship Award (\$2,000)

Purpose: To help students pay for living expenses during a business or nonprofit internship.

Eligibility: An applicant must be able to trace his or her ancestry to Thomas Munson or another original settler of the colony at New Haven, Connecticut, in 1639. An applicant must either be enrolled in, or a graduate of, an educational program of any major or discipline in an accredited high school, vocational school, community or junior college, 4-year college/university, or graduate school. The applicant must provide proof of either having an internship offer in hand or currently working in an internship at the time of application.

Each award is unique for an internship. However, if during the course of an academic program a student has the opportunity for an internship with a different company or a second internship with the same company, the student can apply for another internship award.

Internship awards are available for both USA domestic and international locations.

An application for this award may be submitted at any time throughout the year, but must adhere to the deadlines established for the timing of the internship.

Target applicants: Enrolled or graduated high school, community or junior college, 4-year college/university, and graduate students in any major at an accredited college or university.

Amount: \$2,000

Number of awards: 1

Deadlines:

- 1) December 1 for 1st Quarter (January 1 to March 31) internships;
- 2) March 1 for 2nd Quarter (April 1 to June 30) internships;
- 3) May 1 for 3rd Quarter (July 1 to September 30) internships; and
- 4) September 1 for 4th Quarter (October 1 to December 31) internships.

SIGNERS OF THE 1639 NEW HAVEN COMPACT

You do not need to be descended from Thomas Munson or related to a member of the Thomas Munson Foundation to apply for a scholarship.

Descent from Thomas Munson:

To document your descent from Thomas Munson, begin your research well in advance of the application deadline.

If you are already registered in the database of Thomas Munson descendants and/or *The Munson Record*, enter your clan's name and RN number on page 3 of the application; no further documentation of your descent is needed. Do not enter the number from a Thomas Munson Foundation membership card. It is not an RN number and not a substitute for one.

If you do not have an RN number or do not know if you are registered in the database, email Mr. Melvyn Douglass, President of the Thomas Munson Foundation, for assistance at President@thomasmunson.org. In the subject line of your email, write "Request for Genealogy Assistance." You will receive a reply asking for information. Do not wait until the deadline is near to request assistance. When you receive your RN number, enter it on your application.

If you elect to do your own genealogy research instead of requesting assistance, with your application send (1) a copy of your birth certificate and (2) unassailable documentation that establishes your descent from a clan on the Thomas Munson family tree. To research your own genealogy, try Google searches or look for information on a genealogy website. Some public libraries allow patrons to access genealogy sites at no charge. Submit complete documentation. We may ask you to provide additional information and birth certificates.

Descent from another signer of the 1639 New Haven compact:

If you are descended from a signer of the 1639 FUNDAMENTAL AGREEMENT FOR GOVERNANCE OF NEW HAVEN COLONY other than Thomas Munson, you are eligible to apply for a scholarship, provided you document your descent from your ancestor, send a copy of your birth certificate, and meet all the other application criteria. We may ask you to provide additional information and birth certificates. The following page lists all the signatories to the 1639 Fundamental Agreement document.

SIGNATORIES OF THE 1639 FUNDAMENTAL AGREEMENT FOR GOVERNANCE OF NEW HAVEN COLONY

Mr. Teoh Eaton	John Potter	John S Vincent
Mr. John Davenport	Arther Halbidge	Tho: Mitchell John
Mr. Sam: Eaton	Edward Banister	+ Walker Benjamin
Mr. Robert Newma	Will Potter	Pawle
Mr. Math Gilbert	John Mosse	Will W Gibbins
Mr. Nath Turner	John Charles	John Hall
Mr. Rich. Malbon	Richard Beach	Richard Merriman
Mr. Browninge	Tymothy Forde	Edw Chipperfield
Mr. Linge	John Reader	Steuem Metcalf
Mr. William Touttle	John Cogswell	William Gibbard
Mr. Ceeuers	Mathew Hitchcock	Ralph Dayghton
Mr. Perry	Francis Hall	William Peckke
Mr. Craine	Richard Osborne	Anthony Tompson
Mr. Fran: Newman	James Clarke	Christ. Todd
Mr. Tho: Yale	Andrew Hull	John Gibbes
Tho: Fugill	Edward Patteson	John Nash
William Andrewes	Will Eues	Adam A Nicholls
Richard Beckley	Geo: Smith	Tho & Beamont
John Cooper	John Peacock	Josua Atwater
Jarvis Boykin	Mathew Moulthrop	Thomas Osborne
John Chapman	Andr. Messenger	John Wakeman
Tho: Kimberley	Geo: Warde	William W Davis
John Benham	Lawrence Wards	Francis N Browne
Mr. Wilkes	Stephen Goodyeare	Robert Pigg
Tho: Jeffreyes	Thomas Gregson	Nath Merriman
Robt. Seely	Thomas Nash	Roger Alling
Nicholas Elsey	William Jeanes	Henry h Peck
John Budd	Jno Evance	Marke Pierce
Rich. Hull	Thomas Munson	Theophilus
Will Preston	John Liuermore	Higginson [Should
John Brockett	Jeremy Whetnell	be Theophilus
Jer Dixon	Luke Atkinson	Higginson on one
Robt. Hill	Thomas Morris	line]
Andrew Low	William Russill	David Atwater
Will Thorpe	[Russell]	Mathew Camfeld
John Ponderson	Beniamin Willmott	
John Johnson	Thomas Powell	
Edward	James Russell	
Wiggleworth	Peter Browne	
John Clarke	John I Thompson	
Sam. Whitehead	Abraham 3 Bell	